

**FILLMORE COUNTY
BOARD OF COMMISSIONERS
ANNUAL MEETING AGENDA
January 3, 2012**

Fillmore County Courthouse, 101 Fillmore Street - Preston, MN

Thomas Kaase - First District
Randy Dahl - Second District

Chuck Amunrud – Third District
Duane Bakke - Fourth District

Marc Prestby - Fifth District

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9:00 a.m. Pledge of Allegiance

Call to order by Karen Brown, Coordinator/Clerk of the Board
Election of Board Chair and Vice Chair – Brown

Approve Agenda

Approve Consent Agenda:

1. December 27, 2011 County Board minutes.
2. Overnight stays for staff to attend mandated training in 2012 as recommended by Social Services Manager.
3. Annual maintenance fee of \$5,600.00 to MN Counties Computer Co-op for MCAPS software as recommended by County Attorney.

Approve Commissioners' Warrants

Review Auditor's Warrants

9:30 a.m. Citizens Input

9:35 a.m. Kristina Kohn, Human Resources

1. Consider adoption of 2012 non-union pay plan with 1.5% adjustment
2. Consider adoption of 2012 merit pay plan with 1.5% adjustment

10:30 a.m. Open 2012 County Printing bids

OTHER ADMINISTRATIVE ITEMS:

1. Approval to pay invoice for 2012 annual dues of \$9,829.00 (2011: \$9,806.00) to Association of MN Counties.
2. Consider annual resolution to dedicate a portion of tax forfeiture receipts to parks in accordance with MS 282.08.
3. Review and consider Auditor's warrant policy in accordance with MS 384.13.
4. Approve 2012 regular County Board meeting day and time.
5. Adopt resolution to set 2012 per diem rate.
6. Set 2012 mileage reimbursement rate for use of private vehicle for official County business at federal IRS rate. (Current 2012 IRS rate is \$.555 per mile)
7. Set hourly rate for temporary entry-level office help in appointed offices at Grade 1/Step 1 (\$11.2356/hr.) in accordance with the 2012 pay plan.
8. Adopt Memorial Day Resolution for reimbursement of expenses for veteran organization ceremonies.
9. Authorize elected officials, department heads and division leaders overnight stays to attend their respective annual Association of Minnesota conferences. (LIST)
10. Consider County payment for flu shots for County employees to be provided as an employee benefit with the understanding that, in the event of flu shot shortages, only those qualifying under MN guidelines would be immunized.
11. Consider resolution for early Christmas Eve closing on December 24, 2012.

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OTHER ADMINISTRATIVE ITEMS (Continued):

12. Adopt 2012 Committee appointment resolution. (LIST)
13. Consider re-appointment of Chief Deputy Sheriff and set 2012 annual salary at \$68,966.97 (1.5% increase).
14. Consider award of County printing bids for 2012.
15. Consider 2011 budget amendment to move revenue of \$620,544.91 from Current Taxes (5201) to Real and Agricultural Market Value (5208) and prorate among funds.
16. Consider 2011 budget amendment to move amounts budgeted for Fund 36 (Debt Service) to Fund 39.
17. Consider resolution to use website as alternative method to disseminate bids.
18. Consider 2012 cell phone and smart device stipend rates as recommended by the Technology Committee.
19. Consider overnight stays for proposed 2012 training schedule for Highway Department.

Calendar review, committee reports and announcements.