

FILLMORE COUNTY COMMISSIONERS' MINUTES

July 27, 2010

This is a preliminary draft of the July 27, 2010 minutes as interpreted by the Clerk of the Board for use in preparing the official minutes. It is expected that there will be corrections, additions, and/or omissions before the final minutes are reviewed and officially approved by the County Board.

The Board of County Commissioners of Fillmore County, Minnesota met in special session this 27th day of July, 2010 at 9:00 a.m. in the Commissioners' Board Room, Fillmore County Courthouse, in the City of Preston.

The following members were present: Duane Bakke, Marc Prestby, Chuck Amunrud, Randy Dahl, and Thomas Kaase. Also present were: Karen Brown, Coordinator/Clerk; Shirl Boelter, Auditor/Treasurer; Daryl Jensen, Sheriff; Karen Reisner, Fillmore County Journal; and Lisa Brainerd, Republican-Leader.

The Pledge of Allegiance was recited.

On motion by Amunrud and seconded by Kaase, the amended agenda was unanimously approved.

On motion by Bakke and seconded by Amunrud, the Board unanimously approved to remove the temporary liquor license from the Consent Agenda to obtain more information.

On motion by Amunrud and seconded by Dahl, the Board unanimously approved the following amended Consent Agenda:

1. July 13, 2010 County Board minutes, as presented.
2. Regular status for Catherine Ness, Office Support Specialist Merit, effective June 15, 2010, as recommended by the Community Services Administrator.
3. Regular status for Katherine Thiss, Registered Nurse, effective July 10, 2010, as recommended by the Community Services Administrator.
4. Overnight stay for Public Health Educator to attend "Making Strides toward a Better State of Health" as recommended by Director of Nursing.
5. Investment of \$300,000.00 of Building Funds as recommended by the Auditor/Treasurer.
6. Payment of \$51,100.75 to SELCO for 3rd quarter funding in accordance with contract.
7. ~~Temporary liquor license for August 14, 2010 for Preston Servicemen's Club at the Lanesboro Community Center.~~

On motion by Prestby and seconded by Kaase, the Board unanimously approved the payment of the following Commissioners' warrants:

WARRANTS

The Auditor's warrants were reviewed.

Terry Schultz, Facilities Maintenance, gave an update on the repairs to the east courthouse parking lot. Schultz reported that there was less blacktop undermining than anticipated; therefore, the costs will be less than the estimate. Schultz then presented his proposed 2011 Facilities Maintenance budget.

Jerome Ilg, City of Harmony, was present concerning the Lutes-Scrabeck tax abatement project. The project has gone into foreclosure and the developer's attorney requested that termination of the agreement be delayed until the redemption period expires on July 15, 2011. He reported that the City of Harmony determined that the August 1st and February 1st tax abatement payments will be put on hold until the redemption period has expired. If the developer can provide documentation that the default has been remedied, those payments would be released and the original agreement would continue. If not, the original agreement would be terminated.

Dahl reported that the Lutes-Scrabeck tax abatement project was discussed at the Economic

Development Authority meeting and a letter was presented to the Board recommending that Fillmore County take action similar to the City of Harmony's action.

On motion by Prestby and seconded by Dahl, the Board unanimously approved to accept the Economic Development Authority's recommendation regarding the Lutes-Scrabeck addition.

Chair Bakke opened and closed the Citizens Input portion of the meeting at 9:30 a.m. since no one was present to speak.

It was the consensus of the members to meet in special session at 9:00 a.m. on Tuesday, August 17, 2010 for the purpose of reviewing budgets. At this time, no meeting is planned for August 31, 2010.

Ashley Stinson, Human Resources Officer, was present to review the Electronic Communication Systems amendment to the Fillmore County Personnel policy. She reviewed changes with the Board. The Fillmore County Cell Phone and Smart Cellular Device Policy language is now located in the Electronic Communication Systems Use Policy (Section B-5) thus eliminating the stand alone policy. Current stipend rates shall remain in effect through December 31, 2010. Beginning January 1, 2011 the number of stipend tiers shall be reduced to five with rate recommendations from the Land Records/GIS/Technology committee and Board action on tier specifics at the annual meeting. Members also discussed the need for Information Systems to review password change settings to ensure policy compliance.

On motion by Amunrud and seconded by Kaase, the Board unanimously approved the Electronic Communication Systems amendment to the Fillmore County Personnel policy, as recommended by Department Heads. (Policy on file in the Coordinator's Office and to be distributed in accordance with the usual procedures)

Brett Corson, County Attorney; and Leigh Campbell, Assistant County Attorney, were present to discuss the sale of Parcel #30.0019.00, City of Wykoff, by Quit Claim Deed. He stated the property does have an abstract that was last updated in 2009, but the buyer would need to update it.

On motion by Kaase and seconded by Prestby, the Board unanimously approved to advertise to sell Parcel 30.0019.00, City of Wykoff, by Quit Claim Deed as recommended by the County Attorney.

Christopher Graves, Zoning Administrator, presented information concerning an access permit application from Dale and Juneus Ristau, Spring Valley Township.

On motion by Kaase and seconded by Amunrud, the Board unanimously approved an access permit for Dale and Juneus Ristau, Spring Valley Township, for a new field access, as recommended by the Zoning Administrator and Highway Engineer.

Christopher Graves, Zoning Administrator; and Mike Frauenkron, Feedlot Officer, presented the proposed 2011 Zoning and Feedlot budgets.

John Grindeland, Highway Engineer, was present. Grindeland told members that there had been discussions on possible use of culverts that had been salvaged from the CSAH #27 road project. The recommendation is that the salvaged culverts be used to replace bridges on County Roads (CR) which are not eligible for state aid.

On motion by Dahl and seconded by Amunrud, the Board unanimously approved the quote of \$14,475.00 from Minnowa Construction for culvert replacement using a salvaged culvert for Project CP 23-10-04 on CR 104, Pilot Mound Township, as recommended by the County Engineer.

On motion by Dahl and seconded by Kaase, the Board unanimously approved the quote of \$27,050.00 from Minnowa Construction for culvert replacement using a salvaged culvert for Project CP 23-10-05 on CR 106, City of Rushford Village Township, as recommended by County Engineer

On motion by Amunrud and seconded by Prestby, the following resolution was unanimously adopted:
RESOLUTION 2010-045: Advance Funds

On motion by Amunrud and seconded by Prestby, the following resolution was unanimously adopted:
RESOLUTION 2010-046: Bridge Bonding for construction of bridge over CR 118, Forestville Township

Shirl Boelter, Auditor/Treasurer, was present to request that dates be set for the Board of Canvass for the 2010 elections.

On motion by Kaase and seconded by Dahl, the Board unanimously appointed Commissioners Amunrud and Prestby, or their designees in accordance with MN Statutes, to the Board of Canvass for Thursday, August 12, 2010 at 4:00 o'clock p.m. for the primary election and November 4, 2010 at 4:00 o'clock p.m. for the general election.

Jon Martin, Sanitation, presented his proposed 2011 budget.

The following committee reports and announcements were given: Prestby and Bakke – Highway; Kaase – Public Safety Answering Point; and Bakke – ARMER Participation Plan – August 10th.

On motion by Amunrud and seconded by Kaase, the Board unanimously approved a temporary liquor license for August 14, 2010 for Preston Servicemen's Club at the Lanesboro Community Center pending receipt of updated insurance.

Coordinator Brown stated that the Fillmore County 2009 Audit is complete with an unqualified opinion.

On motion by Amunrud and seconded by Kaase, the Board unanimously approved to close the meeting at 11:16 a.m. pursuant to M.S. 13D.03 for a 2011 Local #49 contract strategy session. All members were present. Also present were Karen Brown, Coordinator/Clerk; John Grindeland, Highway Engineer; and Ashley Stinson, Human Resources Officer.

The Chair re-opened the meeting at 12:15 p.m. and resumed in special session. Members of the Board present were Commissioners Bakke, Prestby, Dahl and Kaase. Also present were Karen Brown, Coordinator/Clerk; John Grindeland, Highway Engineer; and Ashley Stinson, Human Resources Officer.

On motion by Prestby, the Chair adjourned the meeting at 12:16 p.m.