

**FILLMORE COUNTY  
BOARD OF COMMISSIONERS  
ANNUAL MEETING AGENDA  
January 5, 2010**

Fillmore County Courthouse, 101 Fillmore Street - Preston, MN

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Thomas Kaase - First District

Chuck Amunrud – Third District

Randy Dahl - Second District

Duane Bakke - Fourth District

Marc Prestby - Fifth District

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9:00 a.m.      Pledge of Allegiance  
                  Call to order by Karen Brown, Coordinator/Clerk of the Board  
                  Election of Board Chair and Vice Chair – Brown

                  Approve Agenda

                  Approve Consent Agenda:

1. December 22, 2009 County Board minutes.
2. Family and Medical Leave of Absence for employee #1294 for the period of 12/15/09 through 12/21/09 in accordance with County Policy.
3. First quarter payment of \$8,596.50 to Southeast Consultants, Inc. for economic development services in accordance with the agreement.

                  Approve Commissioners' Warrants

                  Review Auditor's Warrants

**OTHER ADMINISTRATIVE ITEMS:**

1. Consider adoption of the 2010 non-union pay plan with no adjustments from 2009.
2. Consider adoption of the 2010 non-union classification chart.
3. Approval to pay 2010 dues of \$447.00 (2009: \$447.00) to National Association of Counties (NACo) from Department 149.
4. Approval to pay 2010 dues of \$9,806.00 (2009: \$9,764) to Association of MN Counties.
5. Consider annual resolution to dedicate a portion of tax forfeiture receipts to parks in accordance with MS 282.08.
6. Review and consider Auditor's warrant policy in accordance with MS 384.13.
7. Approve 2010 regular County Board meeting day and time.
8. Adopt resolution to set 2010 per diem rate.
9. Set 2010 mileage reimbursement rate for use of private vehicle for official County business at federal IRS rate. (Current 2009 IRS rate is \$.55 per mile)
10. Set hourly rate for temporary entry-level office help in appointed offices at Grade 1/Step 1 (2009: \$10.9600/hr.) in accordance with the 2010 pay plan.
11. Adopt Memorial Day Resolution for reimbursement of expenses for veteran organization ceremonies.
12. Authorize elected officials and department heads to attend their respective annual Association of Minnesota conferences. (LIST)
13. Consider re-appointment of Dr. Lindsey C. Thomas as Fillmore County Medical Examiner for the term of January 1, 2010 through December 31, 2010 in accordance with MN Statutes, with annual review of the agreement.
14. Consider overnight stays and related costs for 2010 training for Information Systems staff.

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15. Consider overnight stays and related costs for 2010 training for Highway staff.
  16. Consider County payment for flu shots for County employees to be provided as an employee benefit with the understanding that, in the event of flu shot shortages, only those qualifying under MN guidelines would be immunized.

10:00 a.m. Open 2010 County Printing bids

11:00 a.m. Ashley Stinson, Human Resources

1. Consider adoption of 2010 Merit Pay Plan
2. Consider Bjorklund review of Emergency Manager and Veteran Services Officer job descriptions

**OTHER ADMINISTRATIVE ITEMS (Continued):**

17. Adopt 2010 Committee appointment resolution. (LIST)
18. Consider 2010 wage of \$17.1343/hr. for non-union part time jailers and dispatchers.
19. Consider re-appointment of Chief Deputy Sheriff and set 2010 annual salary of \$67,275. (2009 rate)
20. Consider approval of 2010 labor agreement with Law Enforcement Labor Services.
21. Consider award of County printing bids for 2010.
22. Consider bid for Parcel #17.0562.000 (Lots 33, 34 and 35, inclusive, Block 8), Preston, and sale of same.
23. Consider 2010 appropriations.
24. Consider 2009 budget amendment to move revenue of \$405,003.95 from Current Taxes (5201) to Real and Agricultural Market Value (5208) and prorate among funds.
25. Consider minimum salaries for persons who file for elected office in 2010.

Calendar review, committee reports and announcements.

**MEETINGS: (Conference Room 102U, Fillmore County Courthouse unless otherwise indicated)**

Wednesday, January 6 1:00 p.m. Highway Committee Meeting, Board Room, Courthouse, Preston